

Valuable Resources



The organization of the school/district maximizes use of time, all available space, and other resources to maximize teaching and learning in literacy and to support high student and staff performance in literacy.

Literacy PERKS

PROGRAM EFFECTIVENESS REVIEW FOR KENTUCKY SCHOOLS

VALUABLE RESOURCES

PROGRAM EFFECTIVENESS REVIEW FOR KENTUCKY SCHOOLS (PERKS)

Literacy PERKS on the Nine Elements of Comprehensive School wide Literacy Programs

- **Defining Literacy** - Literacy includes, reading, writing, and the creative and analytical acts involved in producing and comprehending text. -- from *Read to Succeed: Kentucky's Literacy Plan*, developed by the Kentucky Literacy Partnership, June 2002
- **Using Literacy PERKS** - Literacy PERKS is designed for use by school, district, and state-level reviewers. While the Nine Elements relate to the Standards in Kentucky's *Standards and Indicators for School Improvement*, the indicators below each Element do not correspond to the SISI indicators. At the school level, the best use of Literacy PERKS occurs when Literacy Team members (see section seven) complete the review and use the results to develop a school wide literacy plan (See section nine).
- **Identifying Data Sources** - For the supporting data cells, consider the following data sources:

DATA SOURCES	DATA SOURCES	DATA SOURCES
I&I Implementation & Impact Check Plans	INT- PR, T, P, S, C, O -Principal, Teacher, Parent, Student, Classified Staff, and Other Stakeholder Interview	PORT Portfolio Analysis
CI Curriculum and Instruction Documents	DPT - Departmental Meeting Notes, Minutes, Agendas	CATS Assessment Results
OB Classroom &/or Laboratory Observation	IEP, 504, ESS, G/T -Individual Education Programs, 504 Plans, Extended School Service Plans, Gifted and Talented Service Plans	SW Student Work
PO Supply Requisitions & Purchase Orders	SE - Student Evaluations of Teachers and Course	SYL Course Syllabi
CP Sch./Dist. Comprehensive Improvement Plan		WEB School Websites
TI Textbook and Other Instructional Materials		LP Lesson Plans
		PSP Program Service Plan


- Use the following abbreviations to indicate progress: **SP** (Satisfactory Progress), **IN** (Improvement Needed), **NS** (Not Satisfactory)
- **Connecting to Kentucky Documents** -The Nine Elements of Comprehensive School wide Literacy Programs connect to the Standards in Kentucky's *Standards and Indicators for School Improvement* and to the Conditions for Reading Success in *Read to Succeed: Kentucky's Literacy Plan*.

ESSENTIAL ELEMENTS of Comprehensive Schoolwide Literacy Programs	STANDARDS Standards and Indicators for School Improvement	CONDITIONS FOR READING SUCCESS Read to Succeed: <i>Kentucky's Literacy Plan</i>
Aligned Curriculum	ACADEMIC PERFORMANCE Standard 1 – Curriculum: The school develops and implements a curriculum that is rigorous, intentional, and aligned to state and local standards.	Content area reading instruction in all academic areas (#3).
Multiple Assessments	Standard 2 – Classroom Evaluation/Assessment The school utilizes multiple evaluation and assessment strategies to continuously monitor and modify instruction to meet student needs and support proficient student work.	Early diagnosis and evaluation with appropriate individual intervention for students who struggle with reading at all levels (#2).
Instruction and Targeted Intervention	Standard 3 – Instruction The school's instructional program actively engages all students by using effective, varied, and research-based practices to improve student academic performance.	Engaging instruction in a supportive environment that will motivate students to achieve and to value education (#6).
Literate Environment	LEARNING ENVIRONMENT Standard 4 – School Culture: The school/district functions as an effective learning community and supports a climate conducive to performance excellence.	Acknowledgement & ownership by communities of the importance of reading that leads to high literacy attainment as a means to improve quality of life (#4).
School/ Family/Community Partnerships	Standard 5 – Student, Family, and Community Support The school/district works with families and community groups to remove barriers to learning in an effort to meet the intellectual, social, career, and developmental needs of students.	Supportive, participating families that value reading (#1).
Professional Development	Standard 6 – Professional Growth, Development, & Evaluation The school/district provides research-based, results-driven professional development opportunities for staff and implements performance evaluation procedures in order to improve teaching and learning	Well prepared and supported teachers at all levels who have a deep understanding & knowledge of the latest research & processes needed to teach students to read in all content areas (#7).

ESSENTIAL ELEMENTS of Comprehensive Schoolwide Literacy Programs	STANDARDS Standards and Indicators for School Improvement	CONDITIONS FOR READING SUCCESS Read to Succeed: <i>Kentucky's Literacy Plan</i>
Literacy Team	EFFICIENCY Standard 7 – Leadership School/district instructional decisions focus on support for teaching and learning, organizational direction, high performance expectations, creating a learning culture, and developing leadership capacity.	Leadership and policy direction at all levels that support reading and lead to high literacy attainment for all Kentuckians (#8).
Valuable Resources	Standard 8 – Organizational Structure and Resources The organization of the school/district maximizes use of time, all available space, and other resources to maximize teaching and learning and support high student and staff performance.	Adequate time devoted directly to the teaching of reading (#5).
Literacy Plan	Standard 9 – Comprehensive and Effective Planning The school/district develops, implements, and evaluates a comprehensive school improvement plan that communicates a clear purpose, direction, and action plan focused on teaching and learning.	

Literacy PERKS: VALUABLE RESOURCES





SISI Standard 8 – Organizational Structure and Resources: The organization of the school/district maximizes use of time, all available space, and other resources to maximize teaching and learning and support high student and staff performance. While Valuable Resources relates to SISI Standard 8, the indicators below do not correspond directly to the SISI indicators.	Conditions for Reading Success (#5): Adequate time devoted directly to the teaching of reading.
--	---

VALUABLE RESOURCES Indicators <i>Provide data that indicate the extent to which . . .</i>	SCHOOL DATA SOURCES	RESOURCES
8.1 fiscal resources (federal, state, local) are allocated to support high performance in literacy.		Grants Competitive Grants from KDE Grant Information Community Education Grants Literacy Grants  Interviews: Lewis County
8.2 human resources are allocated and organized to support high performance in literacy.		
8.3 Kentucky tools (e.g., Implementation Manual , Program of Studies , Core Content for Assessment , Transformations: A Curriculum Framework and Performance Level Descriptions) are used.		Kentucky Tools (Curriculum Documents and Resources)

DATA SOURCES	DATA SOURCES	DATA SOURCES
I&I Implementation & Impact Check Plans CI Curriculum and Instruction Documents OB Classroom &/or Laboratory Observation PO Supply Requisitions & Purchase Orders CP Sch./Dist. Comprehensive Improvement Plan TI Textbook and Other Instructional Materials	INT- PR, T, P, S, C, O -Principal, Teacher, Parent, Student, Classified Staff, and Other Stakeholder Interview DPT - Departmental Meeting Notes, Minutes, Agendas IEP, 504, ESS, G/T -Individual Education Programs, 504 Plans, Extended School Service Plans, Gifted and Talented Service Plans SE -Student Evaluations of Teachers and Course	PORT - Portfolio Analysis CATS - Assessment Results SW Student Work SYL Course Syllabi WEB School Websites LP Lesson Plans PSP Program Service Plan

VALUABLE RESOURCES Indicators <i>Provide data that indicate the extent to which . . .</i>			SCHOOL DATA SOURCES	RESOURCES
8.4 the Library Media Center has a variety of current and attractive reading materials.				Student Reading Materials Book Adventure Read Write Think American Library Association (ALA) ALA Booklist Awards ALA Data Resources Professornana
8.5 the master schedule reflects the belief that literacy is foundational to a successful life beyond school				Alliance for Excellent Education Center on Instruction NGA Center for Best Practices American Reading Company – Research Support
8.6 the SBDM has policies in place that ensure funding for literacy efforts is based on identified student needs.				Closing the Achievement Gap Learning Point
8.7 parents have literacy resources available to them.				Grants National Institute for Literacy About.com – Grant Writing Competitive Grants from KDE Grant Information

DATA SOURCES	DATA SOURCES	DATA SOURCES
I&I Implementation & Impact Check Plans CI Curriculum and Instruction Documents OB Classroom &/or Laboratory Observation PO Supply Requisitions & Purchase Orders CP Sch./Dist. Comprehensive Improvement Plan TI Textbook and Other Instructional Materials	INT- PR, T, P, S, C, O -Principal, Teacher, Parent, Student, Classified Staff, and Other Stakeholder Interview DPT - Departmental Meeting Notes, Minutes, Agendas IEP, 504, ESS, G/T -Individual Education Programs, 504 Plans, Extended School Service Plans, Gifted and Talented Service Plans SE -Student Evaluations of Teachers and Course	PORT - Portfolio Analysis CATS - Assessment Results SW Student Work SYL Course Syllabi WEB School Websites LP Lesson Plans PSP Program Service Plan

VALUABLE RESOURCES Indicators <i>Provide data that indicate the extent to which . . .</i>			SCHOOL DATA SOURCES	RESOURCES
8.8 the school uses resources (e.g., ESS , FRYSC , university personnel, technology , KY Virtual Library , Ky Virtual HS , Library Media Center) to maximize literacy efforts.				Reading Rockets ASCD Smart Brief's Florida Center for Reading Research PAEC Literacy Read Write Think National Institute for Literacy Information on Literacy The Lexile Framework for Reading PBS KIDS!  Ride to Read  Text Reader  Interviews: Lewis County
8.9 teachers have professional materials for study groups and time set aside for the purpose of planning for literacy instruction both horizontally and vertically				Study Group Materials pgs. 38-61 Writing Handbook Professional Reading Materials Reading & Literacy Read Write Think
8.10 students have uninterrupted blocks of time available for literacy to maximize student learning				 Interviews: Montgomery Co. American Reading Association for Supervision & Curriculum Development (ASCD) What is the importance of content area reading instruction in schools?

DATA SOURCES			DATA SOURCES			DATA SOURCES		
I&I	Implementation & Impact Check Plans		INT- PR, T, P, S, C, O	-Principal, Teacher, Parent, Student, Classified Staff, and Other Stakeholder Interview		PORT	- Portfolio Analysis	
CI	Curriculum and Instruction Documents					CATS	- Assessment Results	
OB	Classroom &/or Laboratory Observation		DPT	- Departmental Meeting Notes, Minutes, Agendas		SW	Student Work	
PO	Supply Requisitions & Purchase Orders		IEP, 504, ESS, G/T	-Individual Education Programs, 504 Plans, Extended School Service Plans, Gifted and Talented Service Plans		SYL	Course Syllabi	
CP	Sch./Dist. Comprehensive Improvement Plan		SE	-Student Evaluations of Teachers and Course		WEB	School Websites	
TI	Textbook and Other Instructional Materials					LP	Lesson Plans	
						PSP	Program Service Plan	